

■ NUPACE APPLICATION CHECKLIST

NB. All applicants are required to register at: <http://www.ecis.nagoya-u.ac.jp/nupace>

Have you registered at <http://www.ecis.nagoya-u.ac.jp/nupace>?

Please ensure that the following documents are enclosed in your application:

- NUPACE Application Form
- Contract
- Study Plan/Description of Academic Interests (*typed on a separate sheet of A4-sized paper. Refer to Q.13 of 'NUPACE Application Form'*)
- Official Transcript of Academic Records (*to be issued in English by institution presently being attended*)
NB. 1) Graduate students should submit academic records for both undergraduate and graduate studies.
2) Transfer students should submit academic records for all institutions attended.
- Confidential Reference Form (*to be written by a faculty member in an academic field related to the applicant's 'major'*)
- Language Proficiency Form & Supporting Documents (i.e., TOEFL, IELTS, TOEIC and/or Japanese Language Proficiency Test <JLPT> score sheets)
- Certificate of Enrolment of the Applicant for Student Exchange Support Program (Scholarship for Short-term Study in Japan)
- Official Certificate of Enrolment as a Student (*to be issued by the institution presently being attended*)
- Health Certificate
- Personal Data Sheet
- Copy of the information page of the student's passport, where available
- Four identical photographs (3.5 cm x 4.5 cm), signed on the reverse side, one of which should be attached to the 'NUPACE Application Form'
- Statement of Bank Account Balance (*This requirement applies to those students who wish to participate in NUPACE if their application for a JASSO scholarship is unsuccessful <see Q.12 of 'NUPACE Application Form'>. Students applying for a one-semester exchange should enclose a bank balance verifying that they have funds equivalent to JPY500,000; students applying for a one-year exchange need to verify that they have JPY1,000,000. The bank account may be held in the name of the applicant, or a close family member.*)

Application Deadlines:

Completed application materials must reach the NUPACE Office by the following dates:

Late September Admission 2010: Monday, 15 March 2010

Early April Admission 2011: Wednesday, 1 December 2010

Forwarding Address:

NUPACE Office
Education Center for International Students
Nagoya University
C5-1 (760) Furo-cho, Chikusa-ku
464-8601 JAPAN

Enquiries:

E-mail: nupace@nagoya-u.ac.jp

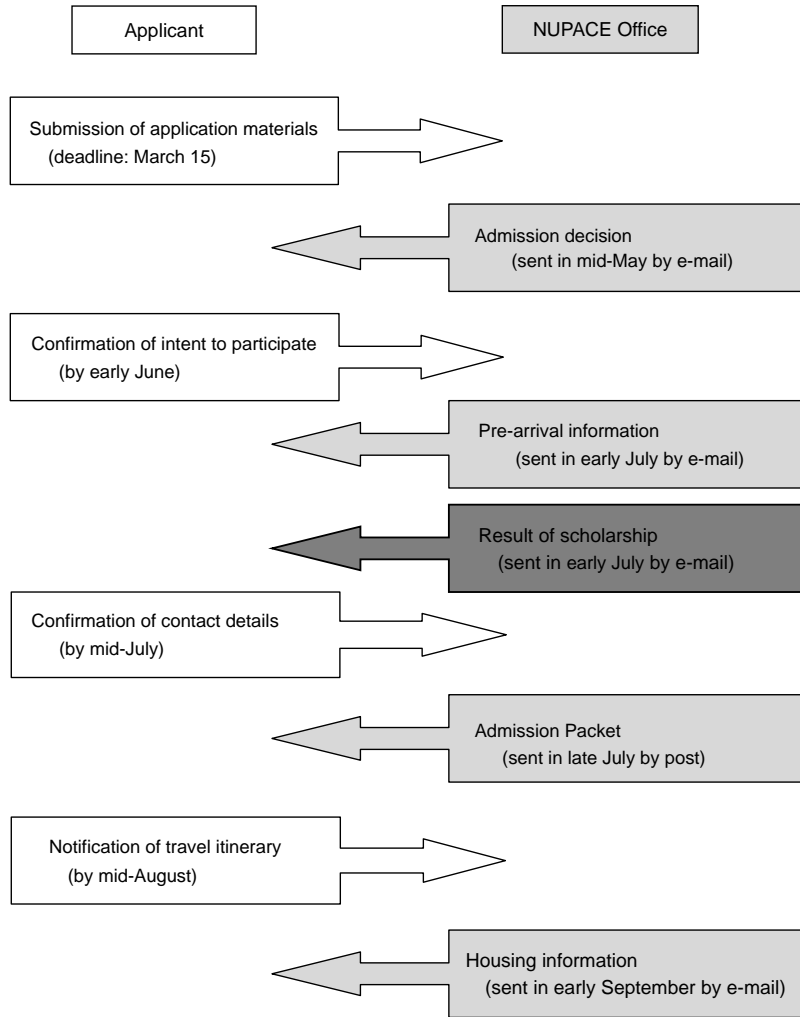
Fax: +81 52 789 4201

Tel: +81 52 789 5457/5406/5405

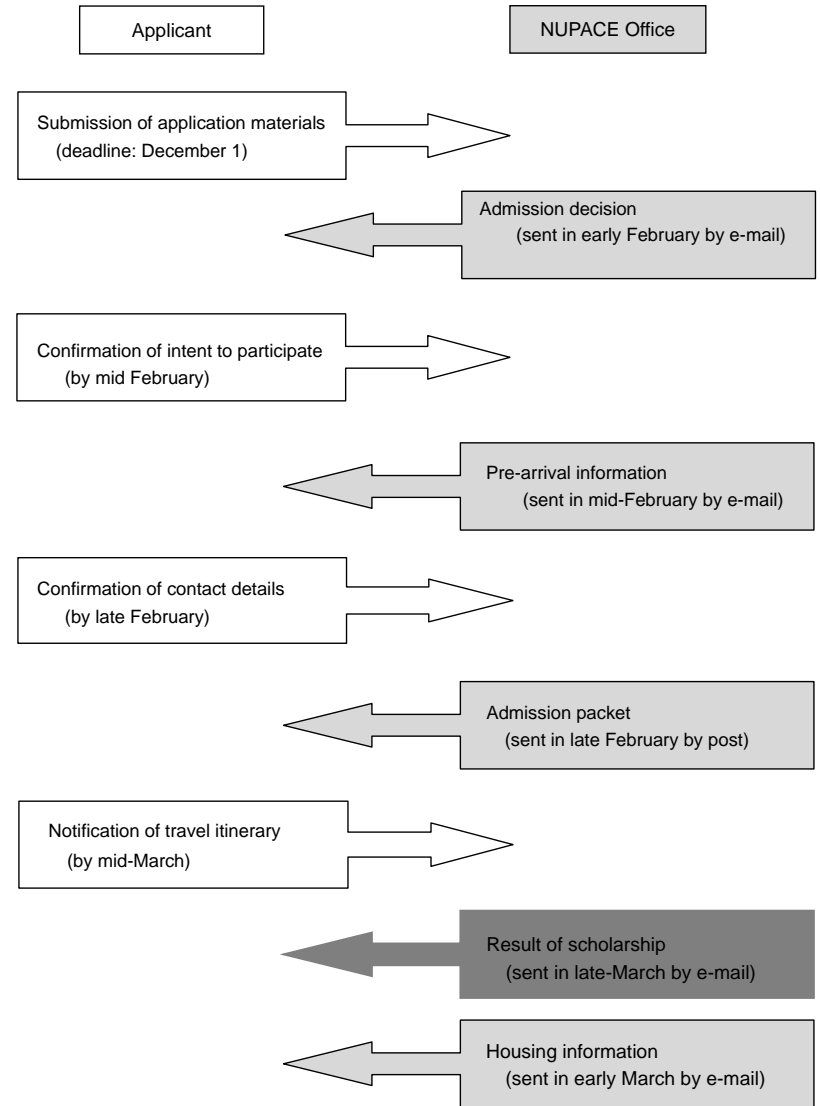
Website: <http://www.ecis.nagoya-u.ac.jp/nupace>

Flow Chart of NUPACE Application Procedures for 2010-2011 Admissions

<Autumn Admission>



<Spring Admission>



■ NUPACE Application Form

Affix photograph
(3.5 cm x 4.5 cm) taken
within last three months.

The photograph should
be taken directly from
the front, and show the
applicant's **head and
shoulders**. No headwear
is permitted.

* TYPE or PRINT all information in Roman letters and Arabic numerals.
Application filled by pencil will not be admitted.

1. **Name:** _____ () _____ ()
family name Chinese character(s) given (including middle) name(s) Chinese character(s)

2. **Sex:** Male / Female 3. **Date of birth:** _____/_____/_____
year month day

4. **Country of citizenship:** _____

5. **Tel/Fax:** _____ **E-mail:** _____

6. **Current university & faculty/department:** _____

7. **'Major' at university:** _____

8. **List all institutions of higher education attended in order of most recent institution. Transcripts for all institutions must be enclosed within your application.**

Name of institution	Date of attendance	Major	Qualification
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. **Prospective affiliation (School) at Nagoya University, corresponding to your major field of study. Refer to the *School/Department List* enclosed:**

1st Choice:

2nd Choice:

9. **Prospective student status. Refer to the NUPACE prospectus (p. 3)/NUPACE website**
(<http://www.ecis.nagoya-u.ac.jp/en/nupace/academic/status.html>) and check one:

- Special Undergraduate Student
 Special Graduate Student
 Special Research Student (NB. Applicants pursuing doctorates will automatically be placed in this category)

10. **Planned period of enrolment at Nagoya University. Check one:**

- Autumn Semester Only (Semester dates: Late September ~ Early February)
 Autumn & Spring Semesters (Semester dates: Late September ~ Early August)
 Spring Semester Only (Semester dates: Early April ~ Early August)
 Spring & Autumn Semesters (Semester dates: Early April ~ Early February)

11. **Specify your intended period of residence in Japan, taking into account academic requirements at your home institution (semester dates, summer school, graduation date, etc.**

From Late Sep 2010 / Early Apr 2011 (circle one) to _____ (mo.) / _____ (yr.)

12. Are you willing to participate in NUPACE if your application for a “Student Exchange Support Program Scholarship for Short-term Study in Japan” is unsuccessful? Applicants circling “yes” are required to attach a ‘statement of bank account balance’ to their application (see NUPACE Application Checklist for more details).

Yes

No

13. Using a separate sheet of A4-sized paper, provide a concrete description of your academic interests and plan of study whilst at Nagoya University. (English: Minimum 400 words, typed. Japanese: Minimum 800 characters, typed)

14. Applicants intending to study courses listed under the NUPACE academic programme should underline the course(s) that they are interested in taking:

Autumn Semester:

Japanese Language (Intensive Course)
 Japanese Language (Standard Course)
 Global Society I (*J)
 Intro to Japanese Language & Culture II (*J)
 Intro to Japanese Linguistics I (*J)
 Intro to Japanese Society & Culture I (*J)
 Intro to Linguistics I (*J)
 A Multicultural Approach to Contemporary Issues
 Income Theory & Applications
 Japan’s Development Experience
 Participatory Rural Industry Development
 Introduction to Sociolinguistics b
 Map Appreciation
 Politics & Law in Japan
 Selected School of Law Courses
 Human Security and Law
 Iconicity in Language & Literature

Science & Technology in Japan
 Intro to Bioagricultural Sciences
 Civil Engineering & Policies for Developing Countries I
 Civil Engineering & Architecture
 Electric, Electronic & Information Engineering
 Biological Resources Management Policies
 Biological Resources Management Projects
 Climate Change Policies
 Environmental Industry Systems
 Practice in Biological Resource Management
 Motor Control & Info Processing in the Biological System <G>
 Planning & Design Studio for Historical Environment (*G)
 Precipitation Climatology
 Studio Workshop of Architecture Design (*G)
 Sustainability & Environmental Studies
 The International Environment, Politics, & Diplomacy (*G)
 Water & Waste Engineering
 Perspectives in Mathematical Sciences II
 Clinical Practice (Medicine)
 Advanced Quantum Chemistry

Spring Semester:

Japanese Language (Intensive Course)
 Japanese Language (Standard Course)
 Global Society II (*J)
 Intro to Japanese Language & Culture I (*J)
 Intro to Japanese Linguistics II (*J)
 Intro to Japanese Society & Culture II (*J)
 Contemporary Japanese Society
 Introduction to Japanese Politics
 Immigration in Japan: A Socio-legal Perspective
 Development Economics
 Price Theory & Application
 Disney as Cultural Teacher
 International Co-operation Law
 Selected School of Law Courses
 Introduction to International Development
 Geography & Mysticism: Yoga
 Iconicity in Language & Literature

Applied Physics, Materials & Energy Engineering
 Introduction to Chemical & Biological Industries
 Introduction to Production Engineering
 English Communication in Environmental Issues
 Introduction to Biodiversity Conservation Projects
 Intro to Linguistics II (*J)
 Low Carbon Cities Studies
 Theory of Environmental Resources Management
 Water & Waste Management Policies
 Perspectives in Mathematical Sciences I
 Clinical Practice (Medicine)
 Special Lecture on Advanced Chemistry 9

- (*J) = Courses taught in Japanese requiring at least level 2 of the Japanese Language Proficiency Test (JLPT)
- (*G) = Lectures/seminars restricted to graduate students

I, the undersigned, certify that the above statements are true and accurate, and hereby apply to participate in the Nagoya University Program for Academic Exchange.

Applicant's signature: _____ Date: _____

■ Contract

I, _____, upon being admitted to the Nagoya University Program for Academic Exchange (NUPACE) hereby promise to obey the laws of Japan and the regulations laid down by the Japanese government concerning the conduct of students coming from abroad.

I am fully aware that a serious violation of these laws and regulations may result in my expulsion from the University and deportation from the country. Moreover, I do not hold the University responsible for my personal conduct nor for my personal debts nor for fines imposed on me for violations of laws.

Finally, if I am a recipient of a “Student Exchange Support Program Scholarship for Short-term Study in Japan”, I promise to abide by the provisions set out in that scholarship.

Applicant's signature: _____ Date: _____

<p>■ Nagoya University School/Department List</p>

To be used as a reference for *question 8* on the NUPACE Application Form.

□ **Undergraduate Students:**

<i>Schools</i>	<i>Departments/Majors</i>
Agricultural Sciences:	Applied Biosciences; Bioresource Sciences; Bioenvironmental Sciences
Economics:	Business Administration; Economics
Education:	Human Developmental Sciences (Lifelong Education and Development; School Education and Information Science; International Education and Culture; Human Psychology; Counselling and Psychotherapy)
Engineering:	Chemical and Biological Engineering; Civil Engineering and Architecture; Electrical, Electronic and Information Engineering; Mechanical and Aerospace Engineering; Physical Science and Engineering
Informatics & Sciences:	Natural Science Informatics (Environmental Materials; Complex Studies; Mathematical Science); Social and Human Science Informatics (Geography and Sociology; Juristic, Political and Economic Studies of Environment; Psychology and Cognitive Neuroscience; Studies on Media and Society)
Law:	Law and Political Science
Letters:	Aesthetics and Art History; Archaeology; Asian History; Chinese Literature; Chinese Philosophy; Classics; English Linguistics; English and American Literature; French Literature; Geography; German Literature; Indian Studies; Japanese History; Japanese Linguistics; Japanese Literature; Linguistics; Philosophy; Psychology; Sociology; Western History
Medicine:	Health Sciences (Medical Technology; Nursing; Occupational Therapy; Physical Therapy; Radiological Technology); Medicine
Science:	Biological Science; Chemistry; Earth and Planetary Sciences; Mathematics; Physics

□ **Graduate Students:**

<i>Schools</i>	<i>Departments</i>
Bioagricultural Sciences:	Applied Molecular Biosciences; Bioengineering Sciences; Biological Mechanisms and Functions; Biosphere Resources Science
Economics:	Industrial Administration Systems; Socio-economic Systems
Educ. and Human Development:	Educational Sciences (Lifelong Education and Development; School Education and Information Sciences; Foundations of Education and Human Development; Higher Education; Sports Science for Lifelong Physical Activity); Psychology and Human Development Sciences (Psychological Science; Human Development and Clinical Psychology; Sports Behavioural Sciences)
Engineering:	Aerospace Engineering; Applied Chemistry; Chemical Engineering and Biotechnology; Civil Engineering; Electrical Engineering and Computer Science; Materials, Physics and Energy Engineering; Mechanical Science and Engineering
Environmental Studies:	Earth and Environmental Sciences; Environmental Engineering and Architecture; Social and Human Environment
Information Science:	Complex Systems Science; Computer Science and Mathematical Informatics; Information Engineering; IT Professionals; Media Science; Systems and Social Informatics
International Development:	International Communication; International Co-operation Studies; International Development
Languages & Cultures:	Japanese Language & Culture; Media Professional Studies; Multicultural Studies
Law:	Combined Graduate Programme in Law & Political Science; JD Programme for Legal Practice (Nagoya University Law School)
Letters:	Aesthetics and Art History; Anthropology and Ethnology; Archaeology; Asian History; Chinese Literature; Chinese Philosophy; Classics; Comparative Religious Studies; English Linguistics; English and American Literature; French Literature; German Literature; Indian Studies; Japanese Culture; Japanese History; Japanese Linguistics; Japanese Literature; Linguistics; Philosophy; Japanese Thought and Folklore; Western History
Mathematics:	Mathematics
Medicine:	Cell Information Medicine; Function Construction Medicine; Health and Community Medicine; Integrated Molecular Medicine; Medical Science; Medical Science/Medical Administration; Nursing; Radiological and Medical Laboratory Sciences; Physical and Occupational Therapy
Science:	Biological Science; Material Science; Particle and Astrophysical Science

■ Confidential Reference Form

To be signed by the applicant:

I hereby waive my right to read this reference form, which will be entered into my file at the NUPACE Office, Nagoya University. If at any time I wish to withdraw this waiver, I may do so and I authorise the NUPACE Office to return this reference to the author at that time.

Applicant's signature: _____ Date: _____

To be completed by the referee:

NB. This reference should be completed by a faculty member in an academic field closely related to the applicant's major.

Name of applicant: _____

1. How long have you known the applicant? In what capacity?

2. Please rate the applicant's academic ability in comparison with students at the same level of study.

Top 5% ____ Top 10% ____ Top 25% ____ Top 40% ____ Other ____

3. Please rate the applicant in the following areas, using an A~D scale (A = outstanding; B = good; C = average; D = below average):

Motivation: ____ Maturity: ____ International Outlook: ____

Creativity: ____ Social Skills: ____

4. Please give your candid opinion regarding the applicant's academic performance, character and adaptability. Use a separate sheet of paper, if necessary.

Signature: _____ Date: _____

Full Name <please print>: _____

Title/Position: _____

Department/University: _____

Contact Details: 1) Tel/Fax: _____ 2) E-mail: _____

NB. After completing this form, insert it into an envelope, seal and sign your name over the seal. The envelope should be sent either to the applicant or to your institution's International Office, according to request.

■ Language Proficiency

1. **Name:** _____ () _____ ()
family name Chinese character(s) given (including middle) name(s) Chinese character(s)

Native Language: _____

NUPACE requires exchange students to be proficient in EITHER English OR Japanese. Unless they attend universities where English is the language of instruction, non-native English speakers must possess a TOEFL score of 550 <CBT = 213; iBT = 79>, an IELTS overall band score of 6.0, a TOEIC score of 780, or the equivalent. Students intending to take regular university courses instructed in Japanese must possess Level 1 of the Japanese Language Proficiency Test, or the equivalent. Applicants should enclose copies of the score-sheets of these internationally recognised tests in their application packages.

English Language Ability:

1. If English is not your native language, please indicate how many years of English language instruction you have had.

Total of _____ years

2. State the name of any internationally recognised English language examination (e.g., TOEFL, IELTS, TOEIC) taken, and scores obtained:

Name of Examination: _____ Score<s>: _____

Components: _____

Japanese Language Ability:

1. Do you intend to take a Japanese language course at Nagoya University?

Yes No

2. Have you previously studied Japanese?

Yes No

3. Please answer the following questions regarding the Japanese courses you have taken:

<i>Name of School(s)</i>	<i>Period of Study</i>	<i>Textbook(s)</i>	<i>Lessons completed</i>
_____	_____	_____	~
_____	_____	_____	~
_____	_____	_____	~
_____	_____	_____	~

4. Approximately how many Chinese characters (*kanji*) can you read? _____ *Kanji*

5. If you have passed the Japanese Language Proficiency Test (JLPT), please indicate the level and score that you obtained:

1) 1-kyuu 2) 2-kyuu 3) 3-kyuu 4) 4-kyuu Score: _____

留学生交流支援制度(短期受入れ)候補者在籍証明書
Certificate of Enrollment of the Applicant for
Student Exchange Support Program (Scholarship for Short-Term Study in Japan)

独立行政法人日本学生支援機構 理事長 殿

To: President, Japan Student Services Organization (JASSO)

下記の独立行政法人日本学生支援機構留学生交流支援制度(短期受入れ)奨学金等支給申請者は、ここに記載のとおり、本学に在籍していることを証明します。

This is to certify that the following person who is applying for JASSO Student Exchange Support Program (Scholarship for Short-Term Study in Japan) is registered as a regular student at our institution in the following capacity.

申請者氏名 (アルファベット) Name of applicant in ALPHABET	
在籍大学名 Name of institution	
在籍学部/研究科 Faculty / School / Department	
在籍課程/学年 *1 Course / Grade (School year) *1	<input type="checkbox"/> 学部 (Undergraduate) <input type="checkbox"/> 短大 (Junior College) <input type="checkbox"/> 修士 (Master's) <input type="checkbox"/> 博士 (Doctorate) 学年 Grade/ School year (check year of study) <input type="checkbox"/> 1st <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/> 4th <input type="checkbox"/> 5th
卒業/修了予定年月 *2 Expected date of completion / graduation *2	<p style="text-align: center;">年 Year 月 Month</p>
取得予定学位 Degree to be awarded	<input type="checkbox"/> 学士 (Bachelor's degree) <input type="checkbox"/> 準学士 (Associate degree) <input type="checkbox"/> 修士 (Master's degree) 専攻 Major <input type="checkbox"/> 博士 (Doctor's degree) _____
留学先大学名 Host institution in JAPAN	

提出年月日 年 月 日
Date Year Month Day

氏名

Name

職名

Title

署名

Signature

*1 申請時の学年を記入してください。

*1 Please fill in the school year at the time of application.

*2 日本に短期留学した場合の卒業/修了年月を記入してください。

*2 Please write the expected date of completion /graduation after studying in Japan.

注：申請者の在籍大学の責任者が記入してください。

Note: The authorized person of the applicant's home institution should fill out this form.

※ご記入いただいた情報は、奨学金支給業務のために利用されます。また、行政機関及び公益法人等から奨学金の重複受給の防止等のために照会があった場合は、適正な範囲内においてこの情報が必要に応じて提供されます。

Information submitted here will only be used to the extent of this Program. However, this information, when deemed appropriate, may be presented to administrative institutions and public-service organizations upon request to prevent disbursement of multiple scholarships to a single recipient.

■ Health Certificate

Name: _____ Date of Birth: _____/_____/_____

Please answer the questions below by checking the appropriate box, before submitting to a physician for your physical examination.

1. List any diseases, disorders or injuries that you have had in the past five years?
2. Have you received any counselling/undergone any treatment for mental health-related symptoms in the last five years? If yes, please specify. Yes/No
3. Do you have any allergies to foods, plants or animals? Please specify. Yes/No
4. Have you ever had an adverse reaction to medication? Please specify. Yes/No
5. Are you taking medication now? Please specify. Yes/No

□ To the Physician:

Please review the applicant's medical history and complete the information below, giving details concerning any positive indications. If there are any abnormalities in the following systems, circle '+' and explain in detail.

- | | | | |
|--------------------------|-----|------------------------|-----|
| 1. Head/Ears/Nose/Throat | +/- | 6. Musculoskeletal | +/- |
| 2. Respiratory | +/- | 7. Metabolic/Endocrine | +/- |
| 3. Cardiovascular | +/- | 8. Neuropsychiatric | +/- |
| 4. Eyes | +/- | 9. Skin | +/- |
| 5. Genitourinary | +/- | | |

Physician's Comments:

After reviewing the applicant's medical history and physical condition, I believe him/her to be in good physical and mental health, free of any chronic conditions, disorders or contagious diseases, and capable physically and mentally of completing a one to two semester term of study in a Japanese university.

Physician's signature: _____ Date: _____

Physician's name <please print>: _____

Address: _____

Contact Details: 1) Tel/Fax: _____ 2) E-mail: _____

■ Personal Data Sheet

Information provided on this form will only be used for the purpose of admission correspondence, immigration application procedures, and in cases of emergency.

1. Name: _____ () _____ ()
family name Chinese character(s) given (including middle) name(s) Chinese character(s)

2. Sex: Male / Female

3. Date of birth: _____ / _____ / _____
year month day

3. Place of birth:

(1) Country: _____ () (2) State/Province: _____ ()
Chinese character(s) Chinese character(s)

(3) City/Town: _____ ()
Chinese character(s)

4. Country of citizenship: _____

5. Mailing address for all correspondence:

Tel/Fax: _____

E-mail: _____

6. Permanent Address (If different from above):

Tel/Fax: _____

E-mail: _____

7. Passport information:

(1) Number: _____ (2) Issuing Authority: _____

(3) Date of issue: _____ / _____ / _____ (4) Date of expiration: _____ / _____ / _____
year month day year month day

8. Nearest Japanese Embassy/Consulate: _____

2010-2011

9. Past entry into/stay in Japan: Yes, _____ time(s) / No

Most recent entry: _____ / _____ / _____ to _____ / _____ / _____
year month day year month day

10. Criminal record: Yes / No

Details, if applicable: _____

11. Family <father, mother, spouse, son, daughter, brother, sister> already residing in Japan:

Relationship	Name	Date of Birth	Citizenship	Plan to reside with applicant	Name & place of employment/school	Residence Status
				Y / N		
				Y / N		
				Y / N		

12. Total period of education <primary school to last year of study completed>: _____ years

Expected date of graduation: _____ / _____
year month

Please make sure that your expected date of graduation corresponds to the date written in 'Certificate of Enrolment of the Applicant for Student Exchange Support Program'.

13. Marital status: Single / Married / Other _____

14. Will any dependants accompany you to Japan? Yes / No

Name	Relationship to applicant

15. Religion, if any: _____

16. Person to be notified in home country in case of an emergency:

Name: _____ Relationship to applicant: _____

Tel/Fax: _____

E-mail: _____

Address (if different from home address): _____
